

West Suffolk Pre-application Planning Advice Charges

Nature of Development	30 minute pre-booked informal planning officer meeting. Intended for use by householders and for those with a query of a minor nature. (*See notes below)	(a) Cost of 1 hour meeting at the Council Offices with no written advice	(b) Cost of written advice only.	(c) Cost for one formal meeting (up to 2 hours) and written follow up, including a review of any written minutes provided by the enquirer.	(d) Cost for a site visit when booked with any other option (in addition to any other charges). This does not allow for extended discussion on site, rather it allows the Officer to understand the site context.	(e) Cost of 1 hour site meeting. This option offers no feedback other than verbal advice given on site.
Householder development <ul style="list-style-type: none"> Minor works within the curtilage of or an extension to an existing dwelling 	£48	£96	£60	£192	£106	£136
Advertisement development: <ul style="list-style-type: none"> Signs or advertisements displayed on buildings or land (for example; posters, notices, banners, fascia or projecting signs, flag or balloon advertising) 	£48	£96	£60	£192	£106	£136
Minor developments: This includes the following: <ul style="list-style-type: none"> Up to nine dwellings Non residential development of less than 1000 square metres Changes of use of less than 1000 square metres of floorspace or on a site of less than 1 hectare 	Not available	£120	£264	£360	£160	£220
Major developments: This includes the following: <ul style="list-style-type: none"> Between 10 and 99 dwellings Non residential development of between 1000 square metres and 4999 square metres Changes of use of between 1000 square metres and 4999 square metres, or on a site of between 1 hectare and 1.99 hectares 	Not available	£216	£744	£936	£160	£279
Development of a significant scale: This includes the following: <ul style="list-style-type: none"> 100+ dwellings Non residential development of 5000+ square metres Changes of use of 5000+ square metres, or on a site of 2+ hectares 	Not available	£216	£1,823	£1,967	£160	£279

*Appointments between the hours of 9am and 1pm will take place at the St. Edmundsbury Borough Council offices at West Suffolk House, Bury St Edmunds and appointments between the hours of 1pm and 5pm will take place at the Forest Heath District Council offices at College Heath Road, Mildenhall. Please note that this is a West Suffolk wide service and you can attend a meeting at either office regardless of the location of the development or site that you wish to discuss. No written follow up is provided.

The following combinations can also be sought depending on the level of advice required: (a) + (d), (b) + (d) & (c) + (d)

All fees are inclusive of VAT